

BLANK INVOICE TEMPLATE

YOUR LOGO

INVOICE

Young, Hernandez and Garcia	02/26/2011
9782 Soto Key	
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Nicholas Thompson	

BILL TO	SHIP TO
Kevin Bryant	Laura Wilcox
Reyes PLC	Reyes PLC
126 Michael Causeway	979 Haas Glen Suite 654
New Mark, CA 92356	Reynoldstown, CT 52260
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TERMS
Payment terms: End of month

DESCRIPTION	TOTAL
Ribbon Reel Hearts Design	16.50
Party Bunting	14.85
Kitchen Metal Sign	12.80
Herb Marker Thyme	4.55
Record Frame 7" Single Size	14.88
Card Party Games	2.94
Lunch Bag Black Skull.	11.55

Remarks / Instructions:	SUBTOTAL	78.07
	enter total amount DISCOUNT	0.00
	SUBTOTAL LESS DISCOUNT	78.07
	enter percentage TAX RATE	6.3%
	TOTAL TAX	4.92
	SHIPPING/HANDLING	2.09
	OTHER	
	TOTAL	\$ 85.08

